

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

311 S. Center Ave – Room C2003

Jefferson, WI 53549

January 23, 2026, at 8:30 am

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Meeting ID: 218 634 143 270 9

Passcode: yR3Hu9Cm

Dwayne Morris, David Drayna, Brandon White, Mary Roberts, Karl Zarling

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of December 19, 2025, minutes
7. Grant Funding Updates
 - a. Emergency Management Planning Grant (EMPG)
 - b. Hazardous Materials Emergency Preparedness (HMEP)- *Wisconsin Emergency Management (WEM)* – Core and Specialized Hazardous Materials Training
 - c. Hazardous Materials Emergency Preparedness (HMEP) – *Wisconsin Emergency Management (WEM)*- Hazardous Materials Exercise Grant- Anhydrous Ammonia Transportation Release
 - d. Pre-Disaster Flood Resilience Grant (PDFR)- Wisconsin Emergency Management (WEM)
8. Emergency Management Outreach
9. Jefferson County WisMAC Resolution
10. Jefferson County Promulgation and Emergency Operations Plan (EOP) Resolution
11. Spotlight on Emergency Management
12. Update on Off-Site Facility Plans
 - a. For 2026, we will be updating twelve off-site facility plans. This is consistent with last year. We have a new facility, Saelens Corporation, in Johnson Creek. The other eleven facilities exist.
13. Training and Conferences
 - a. Wisconsin Emergency Management (WEM) Governor’s Conference
 - b. Active Threat Integrated Response Conference – February 16-20, 2025
 - c. Local Government Leadership Academy – UW Wisconsin-Madison Division
14. Review Emergency Management Budget
15. Hazmat Team updates
16. Next Meeting date: February 27, 2026 (Sheriff’s Office)
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: December 19, 2025

Call to Order: Meeting called to order by Supervisor Morris at 8:33 a.m.

Roll Call: Members of the committee present were: Dwayne Morris, Brandon White, Karl Zarling (Teams)

Others present were: Undersheriff Jerry Haferman Corporation, Sheriff Travis Maze, Corporation Counsel Danielle Thompson

Absent: Mary Roberts, County Administrator Michael Luckey

Certification of Compliance with open meetings law: Corporation Counsel Danielle Thompson certified compliance with the open meetings law.

Approval of the agenda: Agenda approved.

Public Comment: none.

Approval of the October 24, 2025, meeting minutes: A motion was made by Supervisor White , and seconded by Supervisor Drayna that the October 24, 2025 , minutes be approved as printed. Motion carried.

Emergency Management letter thanking Perry Way Foods “Johnsonville” for donation:

Communications:

- Undersheriff Haferman informed the committee about a letter from an individual from Texas thanking the department for an interaction and sent money to get treats for the staff.
- Commendation letter to Deputy Zuehlke on a routine traffic stop that turned into finding a homicide suspect for Milwaukee County.

Grants – Update of ongoing or new grants:

- Sheriff Maze spoke on how the seat belt grant finished up at 85% and the speed grant finished at 72% for the year. Mostly due to partners not being able to help out due to staffing levels. A total of 1500 stops, 700 citations and 85 arrests. 25/26 grants are \$49,000 for speed and \$33,000 for seat belt and will be partnering with Watertown, Fort Atkinson, and Jefferson Police Departments.
- Did apply for an OWI grant but have not heard back yet on that.

Report from the Sheriff:

- Undersheriff spoke on the department shop with a cop and there were 39 kids this year that were helped.
- As of Monday, the department will be fully staffed until a retirement in January.
- Sheriff is attending the graduation ceremony of one of the deputies that will be moving to patrol after Christmas.

- In the jail there are 3 that just came off training and 3 in training as of Monday, Patrol will have 3 starting training the Friday after Christmas so that will be a total of 4.
- Sheriff Maze informed the committee that patrol has 2 deputies on active military leave.
- Deputy Dahnert got promoted to detective and Deputy Schluter got moved to Support Services 12/01/25
- Active threat training at the courthouse went well. There are a couple things to work on but overall, it was a great training opportunity.
- K9 Kingsley is at the department and already working a bunch of cases. Mabel Schumacher donated \$25,000 towards her. Kingsley has been helping other departments with ICAC cases. There is an opportunity to get reimbursement from the ICAC taskforce for the hours K9 Kingsley puts in helping other departments.
- Sheriff's app is up and functional just looking at updating a few things yet.
- Sheriff spoke in depth about working on a succession plan for the department and getting current supervisors to training that is needed for that
- Captain Roberts, the Jail Division captain introduced himself and spoke on the jail

Review monthly bills and financial items (September, October): – The committee approved the monthly recap reports for September bills in the amount of \$ 221,322.07 , and October in the amount of \$ 219,512.58 . A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget:

- Undersheriff spoke on how the budget was right on track to where it needed to be and the only odd occurrence is that maintenance is still trying to figure out how to take some of the electric bill and allocate it back to their department for it.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were available and reviewed.

Discussion and Possible action on approving jail assessment fund purchases:

- Bills were presented for dish washer lease washer lease (09/19/25-10/18/25) for \$232.41, dish washer lease washer lease (10/19/25-11/18/25) for \$232.41, and inmate instruction for September and October for \$3,600.00 for a total of \$4,064.82 .

The jail assessment balance at the end of November is \$ 258,841.83 .

Discussion on potential items for the next meeting agenda:

None

Adjourn: A motion made by Supervisor Drayna to adjourn at 9:31 a.m., was seconded by Supervisor White. Motion carried.

RESOLUTION NO. 2025-__

Approving Participation in the Wisconsin Statewide Mutual Aid Compact (WiSMAC)

Executive Summary

The purpose of this executive summary is to provide the Jefferson County Board of Supervisors with an overview of the county's proposed participation in the Wisconsin Statewide Mutual Aid Compact (WiSMAC). This compact allows Wisconsin counties, municipalities, and federally recognized tribes to provide and receive mutual aid during emergencies and disasters. Emergencies and disasters can quickly overwhelm local resources. WiSMAC provides a legal and operational framework for coordinated response, allowing Jefferson County Emergency Management to request assistance from neighboring counties or other compact members, provide resources and support to other jurisdictions in need, and ensure a standardized, cooperative approach to emergency management across Wisconsin.

The Law Enforcement and Emergency Management Committee (LEEM) reviewed this resolution at its January 23, 2026, meeting. Following the discussion, the committee voted to recommend forwarding the resolution to the Jefferson County Board of Supervisors for consideration at the February 10, 2026, meeting.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County recognizes the importance of mutual aid agreements in enhancing the effectiveness of emergency response efforts, and

WHEREAS, the Wisconsin Statewide Mutual Aid Compact (WiSMAC) provides a framework for counties, cities, villages, towns, and federally recognized Indian tribes within Wisconsin to assist each other during emergencies and disasters, and

WHEREAS, participation in WiSMAC will enable Jefferson County to request and provide assistance in managing emergencies, thereby improving public safety and resource utilization throughout the state.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors hereby approves and authorizes Jefferson County's participation in the Wisconsin Statewide Mutual Aid Compact (WiSMAC) for Local Emergency Management Assistance, as outlined in the attached Memorandum of Understanding (MOU);

BE IT FURTHER RESOLVED, that the County Board Chairperson, Emergency Management Director, and Administrator are hereby authorized to execute the MOU and any necessary documents to manage this participation;

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded by the County Clerk to Wisconsin Emergency Management (WEM) and Jefferson County's Legislative

Representatives for the purpose of requesting their assistance in this endeavor.

Fiscal Note: None

Strategic Plan Reference: YES

Highly Regarded Quality of Life: Maintain and improve public health and safety.

Referred By:
Law Enforcement and Emergency Management Committee

02-10-2026

REVIEWED: Corporation Counsel: Finance Director:

RESOLUTION 2025-_____

Authorizing the Promulgation and Approval of the Jefferson County Emergency Operations Plan (EOP)

Executive Summary

The Jefferson County Emergency Operations Plan (EOP) provides a framework for preparing for, responding to, recovering from, and mitigating natural, technological, and human-caused hazards. In accordance with state and federal guidelines, including NIMS, the plan assigns roles to County departments, municipalities, volunteer organizations, and private partners to ensure a coordinated response. The Jefferson County Office of Emergency Management has updated the plan to reflect current capabilities, best practices, and lessons learned. Adoption of the EOP helps protect life, property, the environment, and the economy, and ensures all partners maintain compatible plans and regularly review and update them.

The Law Enforcement Emergency Management Committee considered this resolution on January 23, 2026, and voted to forward it to the County Board for approval on February 10, 2026.

WHEREAS, Jefferson County recognizes the potential for natural, technological, and human-caused hazards that may threaten the health, safety, and welfare of its residents, and

WHEREAS, the Jefferson County Emergency Operations Plan (EOP) establishes a comprehensive framework for countywide preparedness, response, recovery, and mitigation, and serves as the principal guide for coordinated emergency management efforts, and

WHEREAS, the EOP is consistent with state and federal guidelines, including the National Incident Management System (NIMS), and assigns responsibilities to Jefferson County departments, municipalities, volunteer organizations, and private sector partners to ensure a unified and effective approach, and

WHEREAS, the Jefferson County Office of Emergency Management has reviewed and updated the EOP to reflect current capabilities, best practices, and identified lessons learned, and

WHEREAS, the adoption of this plan will promote the protection of life, property, environment, and the economy within Jefferson County.

NOW, THEREFORE, BE IT RESOLVED THAT, the Jefferson County Board of Supervisors hereby promulgates and adopts the Jefferson County Emergency Operations Plan as the official plan for emergency management within the County, and

BE IT FINALLY RESOLVED THAT all County departments, agencies, municipalities, and partner organizations shall support and comply with the concepts, policies, and procedures contained within the plan, and maintain compatible emergency plans and procedures as appropriate.

Fiscal Note: NONE

Strategic Plan Reference: 2.4 OBJECTIVE: Anticipate and plan for environmental vulnerabilities, including drought, zoonotic, heavy storms, and other disaster events.

Referred By:
Law Enforcement & Emergency Management Committee

02-10-2026

REVIEWED: Corporation Counsel: ; Finance Director:



Promulgation Statement

WHEREAS, the Jefferson County Emergency Management Agency recognizes the importance of being prepared for emergencies and disasters that may threaten the safety and well-being of its residents;

WHEREAS, the Jefferson County Emergency Management Agency has developed a Comprehensive Emergency Management Basic Plan (the "Plan") to guide its response to and recovery from such emergencies and disasters;

WHEREAS, the Plan has been carefully prepared pursuant to the authority and direction of section 323 of the Wisconsin Statute and in accordance with applicable laws, regulations, and best practices, and has been reviewed and approved by relevant stakeholders;

NOW, THEREFORE, in recognition of the emergency management responsibilities of county government, by the authority vested in me, I do hereby promulgate and adopt the Emergency Management Basic Plan/Emergency Operation Procedures (EOP) for the Jefferson County Emergency Management Agency.

This Plan shall be the official guiding document for all emergency management activities within Jefferson County. All departments, agencies, and organizations within the jurisdiction shall comply with the provisions of this Plan and shall cooperate fully in its implementation.

The Jefferson County Emergency Management Agency shall be responsible for overseeing the implementation of the Plan and shall coordinate all emergency management activities within the jurisdiction.

This Promulgation Statement shall take effect immediately upon its signing.

Signed,

[Signature of Authorized Official]

Date

Steve Nass, Jefferson County Board Supervisor